



Date: 21 September 2021

To whom it may concern,

IN RE: AMBERFIELD MANOR HUISEIENAARSVERENIGING NPC // CONFIRMATION OF COMPLIANCE WITH THE PROTECTION OF PERSONAL INFORMATION ACT, 2013 (ACT NO. 4 OF 2013) – REGULATORY COMPLIANCE

1. This letter serves to confirm that Amberfield Manor Huiseienaarsvereniging with Registration Number 2005/023596/08 (hereinafter referred to as “Amberfield Manor”) is compliant with the Protection of Personal Information Act, 2013 (Act No. 4 of 2013) (hereinafter referred to as “POPIA”).
2. Amberfield Manor has, with the professional assistance of its attorneys, put the necessary measures in place to ensure compliance by attending to the following:
 - 2.1. We have appointed our Information Officer who shall be registered with the Information Regulator.
 - 2.2. We have implemented a POPIA Policy within Amberfield Manor.
 - 2.3. We have amended our terms and conditions to make provision for consent given by the client to share their personal information.
 - 2.4. We have engaged in agreements with our third parties with whom we share or store personal information.
3. We confirm that our employees are adhering to the POPIA Policy that sets out how personal information should be processed in terms of POPIA.
4. We trust the above to be in order.

Yours faithfully,

AMBERFIELD MANOR HUISEIENAARSVERENIGING NPC

Per: Debbie Issebel Heunis

Email: manager@amberfieldmanor.co.za